

Pay fines online using HISA Portal

For help contact: <u>finesaccrec@hisaus.org</u> Or call (859) 514-0274

Version 1.1



 Log into your HISA Account and Click on "My Information".



Call 1-877-513-2919 for assistance

Current User: P-000-000-291

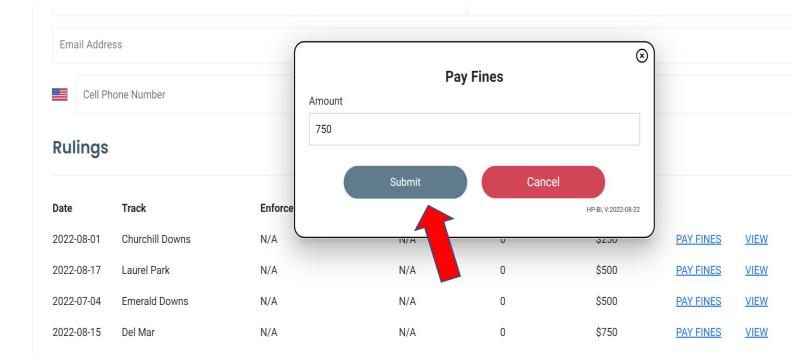
Step 2 – Pay Fine

- Scroll down to the Ruling section.
- Click on "Pay Fines" for the Ruling that you want to pay.
- You must have an email address to proceed

State or Province *				Zip or Postal Code *			
ОН				44663			
Email Add	ress						
Cell F	Phone Number						
Rulings							
Rulings	\$						
Rulings	Track	Enforced	End Date	Amount Paid	Remaining Amount		
		Enforced N/A	End Date N/A	Amount Paid 0	Remaining Amount \$250	PAY FINES	7
Date	Track				-	PAY FINES PAY FINES	2
Date 2022-08-01	Track Churchill Downs	N/A	N/A	0	\$250		

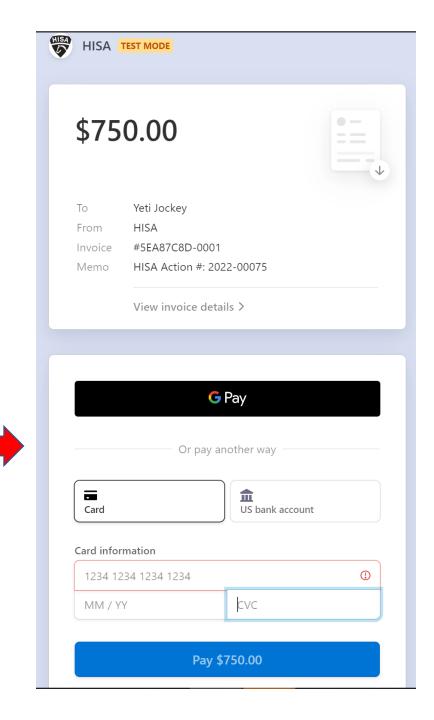
Step 3 – Enter Amount

- A "Pay Fines" pop-up window will appear.
- The default amount is the amount owing.
- Click the Submit Button.



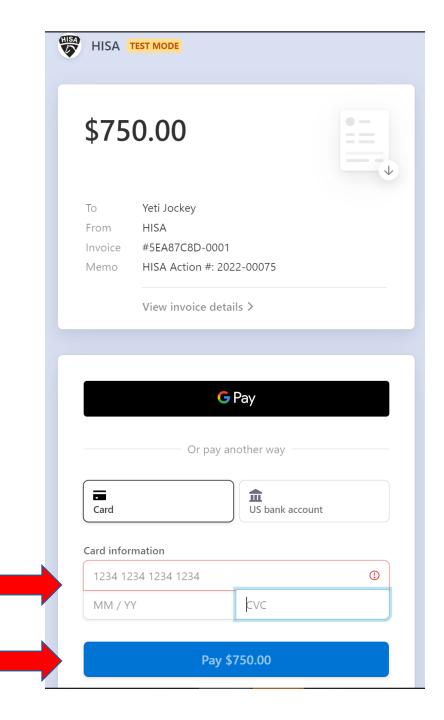
Step 4 - Select Payment Option

- Choose your Payment Option.
 - Credit Card (Step 5-11)
 - Debit Card (Step 12-21)
 - Google Pay (Step 22-26)



Step 5 – Credit Card

- Add or Confirm Payment Card information
- Enter your CVC (3 digit code on back of your credit card). For American express cards (4 digits on the front of the card).
- Click Pay Button.



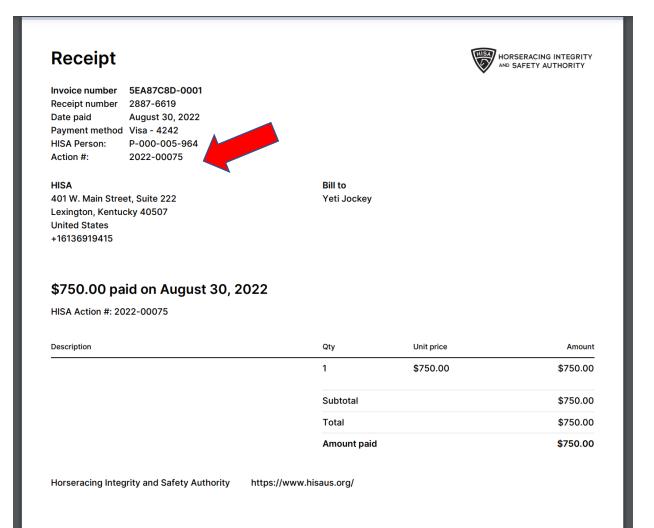
Step 6 – Credit Card

- A window showing amount paid will be displayed.
- Option to download invoice or Receipt.
- A receipt and invoice will be sent to your email address
- You may click "Download Receipt" button to download a copy of your receipt.

Invoice \$750 View invoice	.00
Invoice number	5EA87C8D-0001
Payment date Payment method	August 30, 2022 Visa •••• 4242
Download invoice	Download receipt

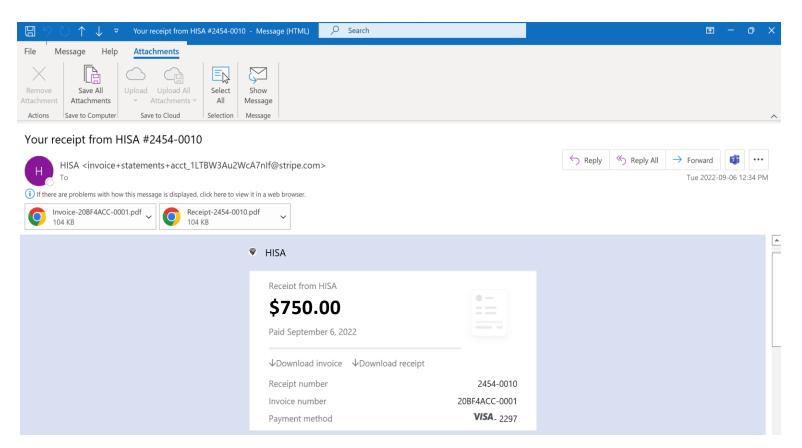
Step 7 – Credit Card

- A copy of your receipt will be downloaded and is saved in your "Downloads" folder of your computer.
- A receipt and invoice will be emailed to your email address
- Receipt shows amount paid and references the HISA Action # that was paid.



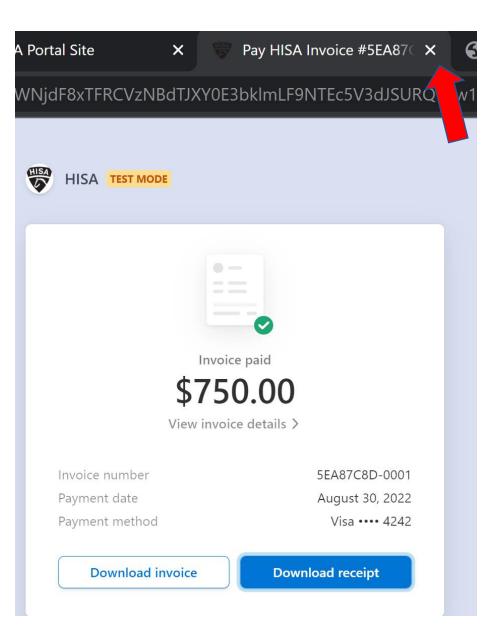
Step 8 – Credit Card

- A copy of your receipt will be downloaded and is saved in your "Downloads" folder of your computer.
- A receipt and invoice will be emailed to your email address
- Receipt shows amount paid and references the HISA Action # that was paid.



Step 9 – Close Browser Window

- Close the Pay HISA Invoice Window by clicking the "X" of the browser page.
- Click on the HISA Portal Site to return to "My Information"



Step 10 – Rulings section updated

- Ruling is updated as "Paid" on the My Information/Rulings page.
- If it does not show the payment, refresh the page.

State or Province OH					Zip or Postal Code * 44663			
Email Addre	SS							
Cell Ph	one Number							
Rulings								
Date	Track	Enforced	End Date	Amount Paid	Remaining Amount			
2022-08-01	Churchill Downs	N/A	N/A	0	\$250	PAY FINES	VIEW	

N/A

N/A

N/A

0

0

\$750

\$500

\$500

\$0

PAY FINES

PAY FINES

PAID

VIEW

VIEW

VIEW

N/A

N/A

N/A

2022-08-17

2022-07-04

2022-08-15

Laurel Park

Del Mar

Emerald Downs

Step 11 – HISA Notification

• Upon successful processing of a payment, a notification will be emailed.



HISA has successfully received a fine payment of \$25.00 on 01 September 2022. It is your responsibility to pay outstanding fines in full.

Yours, The HISA Team

Step 12 – Debit Card

• To pay by debit card, click the "US bank account" button.

\$50	0.00			
То	Yeti Jockey			
	HISA			
	#5EA87C8D-0003 HISA Action #: 2022-000)73		
menno				
	View invoice details $>$			
	G Pay			
	G Pay Or pay another	way —		
Card	Or pay another			
Card	Or pay another			
Card Card info	Or pay another		0	
Card Card info	Or pay another Us mation 234 1234 1234	bank account		
Card Card info	Or pay another Us mation 234 1234 1234	bank account		

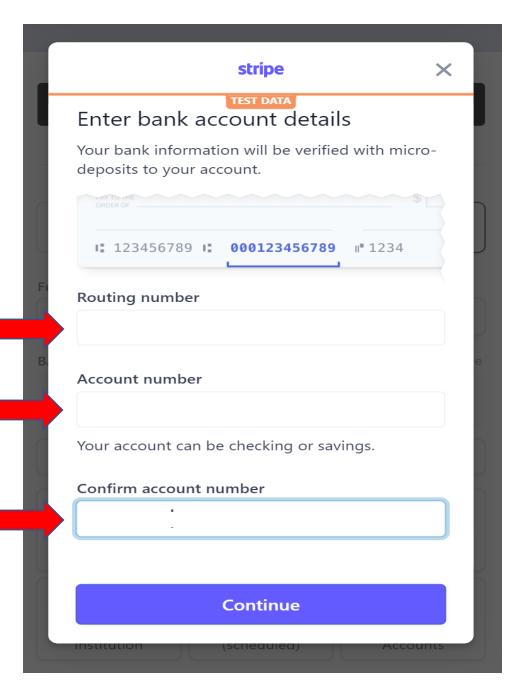
Step 13 – Debit Card

• To pay by debit card, select "Enter bank details manually instead" to enter your bank account and routing numbers

\$10.0	00		
From Invoice #	/eti Jockey HISA #5EA87C8D-0009 HISA Action #: 20		
	/iew invoice det	ails >	
Card Full name		US bank	account
Card			account
Card Full name Yeti Jockey Bank account			
Card Full name Yeti Jockey Bank account	t for your bank		
Card Full name Yeti Jockey Bank account Q Search 1	t for your bank ution uth	US bank	Secured by Stri
Card Full name Yeti Jockey Bank account Q Search f Card Search f Test Institut Test OAu Institution	t for your bank ution uth	US bank wn Bank cheduled)	 Secured by Stri Down Bank (unknown error) Ownership Accounts

Step 14 – Debit Card

- Enter your routing number and account number
- Enter your account number again in the "Confirm account number"
- Click "Continue" to begin account verification process



Step 15 – Debit Card

- If account and routing number is verified, • the following screen will appear
- Processor will confirm if account is • correct by making small dollar deposits in the next 1-2 business days.
- An email will be sent to you to resume payment. Follow the instructions.
- Select "Done" •

stripe

×

TEST DATA

Micro-deposits initiated

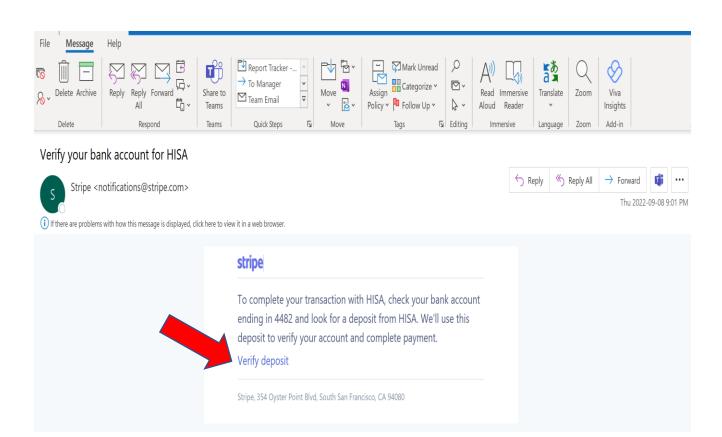
Expect a \$0.01 deposit to the account ending in ••••6789 in 1–2 business days and an email with additional instructions to verify your bank account.

1 ••••6789	BANK STATI	EMENT
Transaction	Amount	Туре
SMXXXX	\$0.01	ACH CREDIT
GROCERIES	\$56.12	VISA

Done

Step 16 – Debit Card

- Stripe will send an email after the micro deposits are posted to your Bank account
- Before you open the email, sign in to your online banking account to verify the micro deposit.
- Open the email and click on "Verify deposit"



Step 17 – Debit Card

- Follow the instructions to verify the bank account.
- You will need access to your bank account online to input the 4 missing digits of the code after "SM" (i.e., SMxxxx).
- Enter the 4 digits and select "Verify and pay"

Enter the 6-digit code from your bank statement to complete payment

Stripe deposited \$0.01 to ••••6789 on 8/30/2022. To complete your payment, enter the 6-digit code starting with "SM" from that deposit.

1 ••••6789 BAN	NK STATEMENT		
Transaction	Amount	Туре	Date
SMXXXX	\$0.01	ACH CREDIT	JUL 15
Groceries	\$1000.00	VISA	JUL 14

S

M

Can't find your code? Check back in 1-2 days to try again with another deposit.

Verify and pay

Step 18 – Debit Card

- If the verification is successful, the payment will attempt to be made.
- The confirmation will be shown.



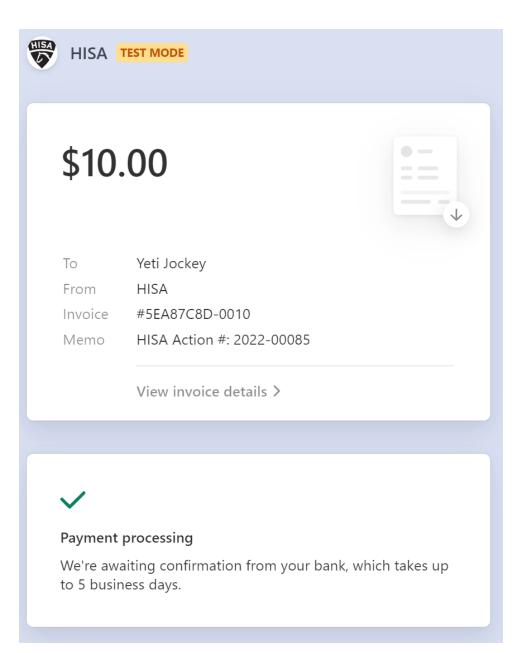
Thanks for your payment

You completed a payment of \$10.00.

C Redirecting in 1... Cancel

Step 19 – Debit Card

- At this stage, this screen is displayed. The payment process has started and may take up to 5 business days.
- Once your bank confirms, the payment will be withdrawn from your bank and transferred to HISA
- After the successful transfer, the ruling will be updated with the payment.
- A receipt will be emailed to you upon successful transfer to HISA.



Step 20 – Rulings section updated

- Ruling is updated as "Paid" on the My Information/Rulings page.
- If it does not show the payment, refresh the page.

State or Province	3 *		Zip or Postal Code * 44663					
Email Addre	Email Address							
Cell Ph	Cell Phone Number							
Rulings								
Date	Track	Enforced	End Date	Amount Paid	Remaining Amount			
2022-08-01	Churchill Downs	N/A	N/A	0	\$250	PAY FINES	VIEW	
2022-08-17	Laurel Park	N/A	N/A	0	\$500	PAY FINES	VIEW	
2022-07-04	Emerald Downs	N/A	N/A	0	\$500	PAY FINES	VIEW	
2022-08-15	Del Mar	N/A	N/A	\$750	\$0	PAID	VIEW	

Step 21 – HISA Notification

• Upon successful processing of a payment, a notification will be emailed.

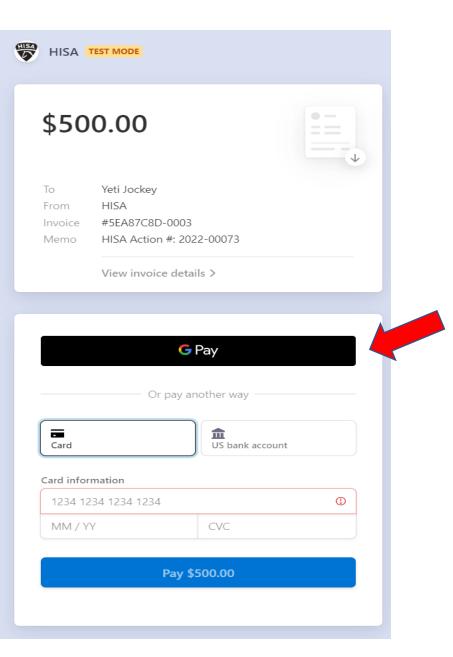


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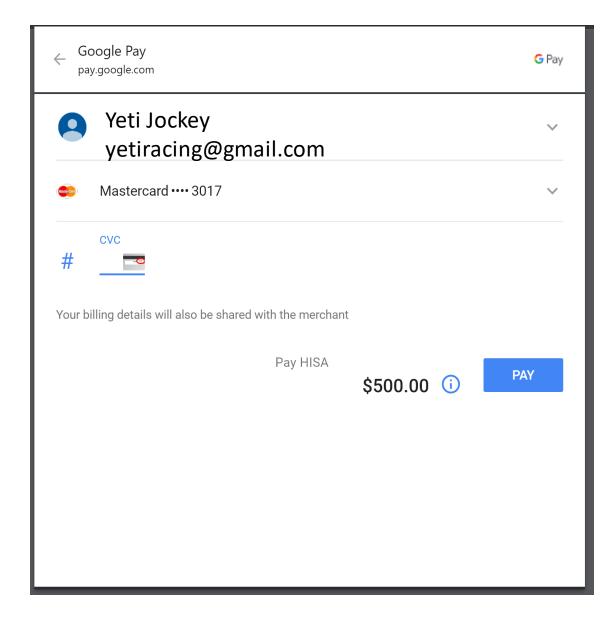
Step 22 – Google Pay

• To pay by Google Pay, click the "GPay" button.



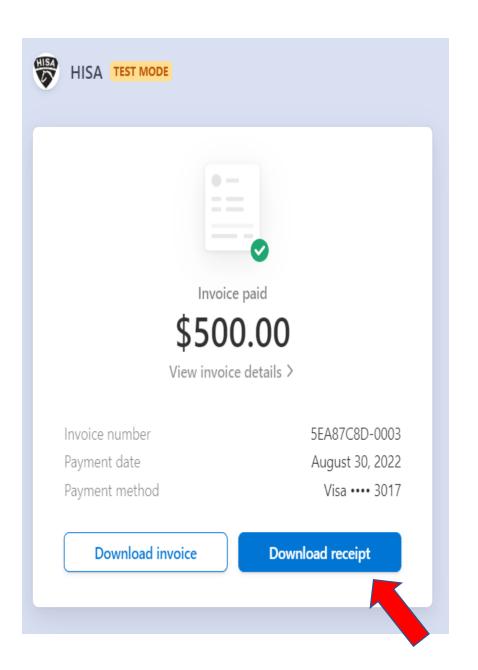
Step 23 – Google Pay

- Google Pay Window opens.
- Confirm your email address
- Add or Confirm Payment Card information
- Enter your CVC (3 digit code on back of your credit card). For American express cards (4 digits on the front of the card).
- Click the "Pay" Button



Step 24 – Google Pay

- A window showing amount paid will be displayed.
- Option to download invoice or Receipt.
- Click "Download Receipt" button to download a copy of your receipt.



Step 25 – Rulings section updated

- Ruling is updated as "Paid" on the My Information/Rulings page.
- If it does not show the payment, refresh the page.

OH	State or Province * OH						
Email Addre	ISS						
Cell Pr	none Number						
Rulings							
Date	Track	Enforced	End Date	Amount Paid	Remaining Amount		
2022-08-01	Churchill Downs	N/A	N/A	0	\$250	PAY FINES	VIEW

Date	Track	Enforced	End Date	Amount Paid	Remaining Amount		
2022-08-01	Churchill Downs	N/A	N/A	0	\$250	PAY FINES	<u>VIEW</u>
2022-08-17	Laurel Park	N/A	N/A	0	\$500	PAY FINES	<u>VIEW</u>
2022-07-04	Emerald Downs	N/A	N/A	0	\$500	PAY FINES	VIEW
2022-08-15	Del Mar	N/A	N/A	\$750	\$0	PAID	VIEW

Step 26 – HISA Notification

• Upon successful processing of a payment, a notification will be emailed.



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